



Training Workgroup Meeting Minutes March 4, 2009

Items Relevant to Other Workgroups

- The Housing Assistance & Models (HA&M) group would probably be interested in the one-day blended management, supportive housing property trainings.

Attendees

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| ■ Lisa Chapman | ■ Rhonda Weather |
| ■ Paulette Smith | ■ Monica Bellamy |
| ■ Lyn Raymond | ■ Colleen Graber, PPA |
| ■ Carrie Fortune | ■ David McConnell, PPA |
| ■ Jeff Betlewski | |

Discussion Items

Updates on Tasks Assigned at February Meeting

- Monica is waiting to receive specific details regarding the program model for prioritizing services based on health status. Once she has the details, she will forward them on.
- Lisa is working on a summary of the training needs survey, and she will forward that on when it is complete.

Updates from Task Teams

Task 1.1.1

- Colleen received an e-mail update stating that Pace was waiting for final approval from Michigan State Housing Development Authority (MSHDA). It appears that the Web site is not going to be rolled out in March but is expected in April, according to the last-known plans.
- Colleen is going to continue to pursue information as to what Pace can use from this task team as far as content and how the Web site structure will be informed by the workgroups.
- The group will get together once Colleen gets more information.

■ Task 2.1.2

- The team has not met yet.
- Lisa will e-mail the team regarding a possible meeting the week of March 16.

■ Task 2.2.1

- Colleen would like to be added to this task team.
- On March 25 in Lansing and March 26 in Detroit (at Wayne State), there is going to be a one-day blended management, supportive housing property training. There will be property managers there and it might be a good idea to have a survey for them to fill out.
- Team could meet in advance and pull together a survey.

- ◆ Colleen will send Lisa and Regina some available times and Lisa will decide when it is a good time to meet.
- Attendance at the two events will hopefully be approximately 30, but not many people have signed up yet. Highlighting training events in the e-newsletter might be a good way to get out information and build attendance.
- Lisa will send out flyer to the workgroup.
 - ◆ Lisa will need the contact information of the HA&M workgroup members so she can also send them this information. Colleen will provide this.

■ Task 3.2.1

- The team is exploring the possibility of resuming the quarterly meetings between MSHDA, Corporation of Supportive Housing (CSH), Department of Human Services (DHS), US Department of Housing and Urban Development (HUD), et al.
 - ◆ To keep HUD engaged, it will probably be a good idea to hold the meetings at the HUD offices in Detroit.
 - ◆ Setting meetings many months in advance would also be a good way to foster engagement.
 - ◆ HUD is available if you reach out to them, but there is not currently a consistent relationship.
 - ◆ The outreach to HUD should come through MSHDA.
 - Paulette will follow up with Sally and Janet.
 - ◆ The task team should also come up with a list of who needs to be at those meetings.
- The team is discussing the need for a better flow of communication between the CoCs (Continua of Care) and MSHDA, as well as amongst the CoCs themselves.
 - ◆ Jeff suggested that the regions take ownership of communications, because a lot has to come from within the regions.
 - ◆ Some regions have a good flow of communication both ways—from the region, to the local, and back up to the state level.
 - For example, some region reps go to other regional meetings or CoC meetings.
 - Every continuum has a different approach, so familiarity with how they do things is very valuable.
- It was also discussed that it might be a good idea to have someone from HUD at the Departmental Resource Team (DRT) meetings.
 - ◆ The reasoning is that the DRT and who they represent both receive money from HUD, so having someone from HUD right there would allow for quick response time to policy suggestions. When questions come up at the DRT meetings, a HUD representative would be able to weigh in right away.
 - ◆ This connection would also get HUD involved in what is happening and would keep them informed about the actions of the Campaign.
 - ◆ Colleen will take this suggestion to the Campaign leadership.
- It may be beneficial to bring HUD into a more involved role for the Homeless Summit.
 - ◆ It would be a good idea to not only get HUD involved as a presenter, but also to involve them in the agenda. This might engage them to stay and become a part of what is going on.
 - It will be necessary to come up with a creative way to get them involved in the agenda so that they are not just announcing who they are.
 - It has to be different than what we have done in the past.

- The Abt Associates study is going to HUD, so that might also be a connection point to emphasize
 - ◆ The Summit agenda is being developed right now. HUD could be in a couple areas of the agenda. We will have to strategize about how to fit them in.
 - ◆ Part of this will be getting someone from HUD to commit his/her time.
 - Doing this now might make it easier to get someone to commit. Maybe covering his/her expenses for coming to the Summit would be one way to get a commitment.
 - ◆ Lisa is going to bring this up to the Summit Planning Committee, of which she is a member.
- This task team is going to move forward without a formal meeting, but will meet again next month.
- Someone on the task team will need to bring Shannon up to speed about what the team is doing.
- Task 3.2.2
 - This group has not yet met.
 - CSH is working on a publication called “Seven Dimensions of Public Housing.” This was just put out; it is 87 pages long. Several CSH offices are doing training concerning it. It mainly focuses on operations and quality processes for operating supportive housing.
 - Lisa will send the workgroup a link to this document.
- Task 3.3.1
 - Nothing has happened with this task yet. Lisa will follow-up with Lindsey about setting a meeting.
 - Lyn has been added to this task team.

State-Level Activity

- The state has set May 7 as the date for the all-workgroup convening; it will be like the event last October.
 - An e-mailed announcement to “hold-the-date” should be forthcoming.
 - The convening will most likely be held in Lansing.
- At the DRT meeting in February, the team looked at the action plans and commented on some things, like gaps across the groups they noticed.
 - This group’s action plan is approved and is free to move forward.
- There are still a lot of discussions surrounding the alignment between the Campaign to End Homelessness and the Voices for Action initiatives.

Suggestions for E-Newsletter

- It would be good to put in the CSH survey summary. This would indicate group progress and would be informative for others.
- Perhaps we could include a recurring item or a link to information about trainings available locally and nationally.
 - Besides CSH, there is a combined training calendar through the Community Economic Development Association of Michigan (CEDAM).
 - There are also several sources to look at nationally.

- Maybe include a small portion of what is going on with SOAR.
 - We have preliminary results of how SOAR is going in every region statewide. Monica is the state coordinator and has all this information.
- Maybe there could be a section that highlights research and studies that have come out pertaining to homelessness. The e-news could provide links so that people can follow up.

Additions to Task Teams

- Colleen was added to task 2.2.1 team.
- Lyn was added to task 3.3.1 team.

Tasks Assigned

- All task teams should be meeting between now and the next scheduled workgroup meeting.
 - If your team cannot meet, please let Lisa know.
 - Teams can use the conference call number for meetings, if needed. Lisa will provide the leader code.
 - Tasks teams should be prepared to report on progress at the next meeting.
- Everyone should keep thinking of suggestions for the monthly e-newsletter.
- Once Lisa has confirmation of new additions to the workgroup, a new contact list will be sent out to everybody.
- This workgroup meets the first Wednesday of every month at 9:30 a.m. Everyone should make sure to put these dates on their calendars for at least the next six months.
- Lisa will e-mail the 2.1.2 team regarding a possible task team meeting the week of March 16.
- The task team for 2.2.1 will meet regarding a possible survey.
- Lisa will send out the flyer about the property trainings to the Training workgroup and the HA&M workgroup.
 - Colleen will send Lisa contact information for the HA&M workgroup.
- Paulette will follow up with Sally and Janet about reaching out to HUD.
- Colleen will bring up the possibility of getting HUD representation at the DRT meetings.
- Lisa is going to discuss HUD involvement in the Summit with the Homeless Summit Planning Committee.
- Lisa is going to send out a link to the new CSH report.

Next Meeting

- Wednesday, April 1, 2009, from 9:30-11:00 a.m.